**Chair**

The chair and vice chair are the top leadership positions in the RFS and is responsible for planning, organizing, and leading the activities of the section. The positions will allow the resident or fellow to develop his/her creative, leadership, organizational and decision-making skills to initiate relevant and effective programs for their colleagues and encourage them to be actively involved in MMA.  The chairperson will preside over all meetings of the MMA-RFS and its Governing Council unless he/she has delegated this authority to another MMA-RFS officer.

**Vice Chair**

The vice chair shall assume the duties of the chairperson in the absence of the chairperson and assist the chairperson as requested. The vice chair is responsible for receiving reports and coordinating the efforts of the resident appointees to the MMA standing committees.  

**Secretary**

Shall record the minutes of all meetings of the MMA-RFS, disseminate these minutes to the MMA-RFS membership, and shall serve as editor of all MMA-RFS publications. The Secretary shall assist the ​Chairperson and Vice-Chairperson​​ in the performance of their duties and are expected to attend all meetings of the MMA-RFS.

**Outreach Representative**

*Time commitment: Approximately 1-3 hours per month*

The outreach representative is charged with disseminating information pertaining to the MMA-RFS and its activities to individuals and their institutions to help drive membership and participation in organized medicine.

**AMA-RFS Delegate**

*Attendance at AMA meetings in June and/or November paid for by the MMA*

This representative serves as the primary spokesperson for the MMA-RFS at AMA meetings. AMA membership is required.

**AMA-RFS Alternate Delegate**

*Attendance at AMA meetings in June and/or November paid for by the MMA*

This representative will assist the MMA/AMA delegate in his/her duties and shall assume the role of Delegation Chair if the Delegation Chairperson is unable to fulfill his/her duties. AMA membership is required.