

# Minnesota Medical Association Position Descriptions

## AMA DELEGATE AND ALTERNATE DELEGATE

### **Basic Role**

The delegates and alternate delegates to the American Medical Association House of Delegates serve as the major link between the MMA and the AMA and advocate for positions consistent with the MMA strategic direction and policy.

### **Duties and Responsibilities**

- Attend and participate in meetings of the MMA Board of Trustees.
- Participate in AMA delegation meetings.
- Participate in meetings of the AMA House of Delegates at the AMA Annual and Interim meetings.
- Communicate AMA policy, information, activities and programs to the MMA and its constituents.
- Partner with and support MMA staff in membership recruitment and retention activities.
- The chair and vice-chair of the delegation work with MMA to increase AMA involvement by MMA members.
- The chair of the AMA delegation serves as ex-officio, non-voting member of the Board of Trustees.
- The chair of the AMA delegation serves as a member of the Nominating Committee.

### **Key Attributes**

- Strong and effective verbal and presentation skills;
- The ability to form new working relationships;
- An understanding and comfort with large group process activities;
- The ability to work as part of a team;
- The ability to positively represent the MMA to other states, the AMA, and other external constituencies;
- The ability to commit the necessary time to execute the duties of delegate.